

SUN CITY WEST METAL CLUB

Board Meeting – October 3, 2025

Meeting called to order 10:50a.m. by President Lee Schwartz. Present: Rod Flack, Mike Czaiko, Tim 'Sarge' Raddatz, Pat Frantz, Larry Mann, Wendi Boos; Absent: Joe Faraone, Patti Czaiko

Approval of Minutes: Sarge made a motion, seconded by Rod to approve the Sept. 5, 2025, minutes - all were in favor.

Treasurer's Report: Mike provided a recap of a meeting with accountant suggested by Rec Center (Jeff Baugus – Tax Beacon Accounting). Jeff's firm is not available for 501(c)7 organizations. Mike asked for Jeff's opinion of mailbox sales relative to the 35% limit of sales to non-members. Jeff agreed with Mike's direction on this topic. A discussion took place to find an accountant to support the club. Lee will check with PORA and ARC for referrals, Mike will check with other chartered clubs.

A trip to the Sun City Bell Metal Club for Mike to meet with their club treasurer will be arranged. Other board members are welcome to tour the club when this is arranged, more details to follow.

A lengthy discussion took place regarding mailbox sales relative to the 35% non-member limitation. Rod made a motion, seconded by Larry: Non-member mailbox sales will cease immediately for the remainder of 2025. Club members may still purchase mailboxes for their individual use. All were in favor.

The Board discussed how to monitor non-member mailbox sales for next year. A plan will be developed and reviewed on a monthly basis to offer a small number of mailboxes for outside sales each month, or perhaps no mailbox sales during summer months, as possible ideas.

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The Board discussed how to manage the remaining mailbox tops already purchased and stored at the club. The mailbox production crew may no longer be available in the future, and the club has already purchased and paid for the tops stored in the loft. It is estimated that this build-out would provide 2+ years of mailbox sales for the club based upon current sales trends.

A motion was made by Sarge, seconded by Rod: The Board authorizes the build-out and storage of the remaining mailbox tops (approximately 120?) to be completed by the current mailbox production crew. This will conclude mailbox production for the near term. All were in favor.

Plasma Cutting Policy: The Board reviewed and made minor changes to the Plasma Cutting Policy. This policy will also include the Navigator equipment. Members will be asked to review and sign the policy upon recertification (members have not cut on the machines for more than 60 days). Current members cutting on the machines within the 60-day period will also be required to sign the policy.

Rod suggested the possibility of setting up a cutting fee for member use of the plasma machines as a way to recoup club costs. This will be reviewed for further discussion.

A motion was made by Rod, seconded by Sarge, to approve the updated Plasma Cutting Policy. All were in favor.

General Discussion Points: Lee reported that the agenda for Board and General Meetings will be posted at least 48 hours prior to the meeting as listed in our bylaws.

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Lee reviewed the General Meeting agenda items for the meeting scheduled for October 9, 2025.

An informal BBQ will be planned in October utilizing the contributions from the tool sale of items provided by Heleen VanDenburgh.

Roundtable: A Monitor Meeting will be scheduled to review Quickbooks items, mailbox sales changes, work order changes, etc.

Motion to adjourn made by Rod, seconded by Larry. The meeting adjourned at 12:10pm.

Submitted by Wendi Boos, Secretary – October 8, 2025